**All meeting minutes for Sprint 3 are included in this document**

**SOEN 341 Meeting Minutes**

**Meeting Date: Nov 4th, 2023**

**Meeting Participation:**

|  | **Present / late/ left early / excused / absent** |
| --- | --- |
| Manal | Absent |
| Leen | Present |
| Kumai | Present |
| Yousef | Absent |
| Gabriel | Present |
| Steven | Present |

**Review of actions / activities from previous meeting: (each team member presents progress)**

| **Action #** | **Comment (complete, incomplete, etc.** |
| --- | --- |
| 1 | Demo for sprint 2 (completed) |
| 2 | Wiki page (completed) |
| 3 | User stories (completed) |
| 4 | Ci Pipeline (in progress) |

**Main takeaways of today’s meeting:**

* Write test cases for sprint 3
* Add two core features
* Acceptance tests
* TA said that our demo was good because we covered almost everything required in sprint2

**Actions for next week (individual tasks):**

| **Action #** | **Action** | **Responsible** | **Due date** |
| --- | --- | --- | --- |
| 1 | Nav bar | Kumai | 10/11 |
| 2 | SQL requests & test cases | Kumai | 10/11 |
| 3 | UI & JS for offer submissions and offer management | Gabriel, Youssef, Steven | 10/11 |
| 4 | Sprint 4 user stories | Leen , Manal | 10/11 |
| 5 | Two acceptance tests for each user story (6 in total) | Leen, Manal | 10/11 |

**SOEN 341 Meeting Minutes**

**Meeting Date: Nov 9th, 2023**

**Meeting Participation:**

|  | **Present / late/ left early / excused / absent** |
| --- | --- |
| Manal | Present |
| Leen | Present |
| Kumai | Present |
| Yousef | Present |
| Gabriel | Present |
| Steven | Present |

**Review of actions / activities from previous meeting: (each team member presents progress)**

| **Action #** | **Comment (complete, incomplete, etc.** |
| --- | --- |
| 1 | Nav bar (completed) |
| 2 | SQL requests & test cases |
| 3 | UI & JS for offer submissions and offer management |
| 4 | Sprint 4 user stories (in progress) |
|  | Two acceptance tests for each user story (6 in total) (in progress) |

**Main takeaways of today’s meeting:**

* Demo to the TA notes:
* Fix the submit offer feature
* Make sure test cases are mentioned in the wiki (search functionality)
* Link acceptance tests to the issues
* Fix broker validation - if broke already exists or not when creating a new account
* Do peer review
* Add screenshot of the tests passing / failing
* Add documentations (MoM, log, sprint 4 planning)

**Actions for next week (individual tasks):**

| **Action #** | **Action** | **Responsible** | **Due date** |
| --- | --- | --- | --- |
| 1 | documentation | Leen, Manal | 10/11 |
| 2 | Test cases | Kumai | 10/11 |
| 3 | Implementation of offer management | Gabriel, Steven, Youssef | 10/11 |